### KLN COLLEGE OF ENGINEERING, POTTAPALAYAM – 630612.

(An Autonomous Institution, Affiliated to Anna University)

# DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

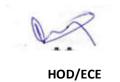
### STUDENTS INTERNSHIP PROGRAM 2022-2023.

S. No	Name of the Student	Year	Company Name	Period (from date to date)	Stipend/ Month Rs. (if any)
		Aca	demic Year : CAY (2022 – 2023)	1	
1	N.Naveen Kumar	IV year	HDLC Technologies, Chennai.	01.06.2023 to 30.07.2023 (2 Months)	-
2	C.Priya	IV year	ERNET India,	05.04.2023	
_	C.r riyu	IV year	Chennai.	to 04.10.2023 (6 Months)	10,000/-
3	J.V.K.VishwaPoojitha	IV year	ERNET India, Chennai.	05.04.2023 to 04.10.2023 (6 Months)	10,000/-

4	M.S.Santhoshkumar	IV year	Solverminds Solutions and Technologies Pvt Ltd. Chennai.	03.04.2023 to 03.07.2023 (3 Months)	15,000/-
5	K.B.Hemapriya	IV year	Optisol Business Solutions Private Limited, Chennai	20.02.2023 (6 Months)	15,000/-
6	A.V.Balajee	IV year	TCS Careers	20.01.2023 (6 Months)	_
7	K.Thiviya	IV year	Great Innovus Private Limited.  Madurai.	27.02.2023 to 28.04.2023 (2 Months)	_
8	B.J.A.Vishnu Priya	IV year	Great Innovus Private Limited.  Madurai.	27.02.2023 to 24.03.2023 (1 Month)	_
9	M.S.R.Koushikha	IV year	Great Innovus Private Limited.  Madurai.	27.02.2023 to 24.03.2023 (1 Month)	-
10	B.G.Venkatesh	IV year	Great Innovus Private Limited.  Madurai.	27.02.2023 to 24.03.2023	-

				(1 Month)	
11	T.Aravintharaj	IV year	Great Innovus Private Limited.	27.02.2023	
			Madurai.	to	
				24.03.2023	_
				(1 Month)	
12	J.R.Yogesh Kumar	IV year	Great Innovus Private Limited.	27.02.2023	
			Madurai.	to	
				24.03.2023	-
				(1 Month)	
13	R.Mukesh Kumar	IV year	Great Innovus Private Limited.	27.02.2023	
			Madurai.	to	
				24.03.2023	_
				(1 Month)	
14	R.Manivel Pandian	IV year	Great Innovus Private Limited.	27.02.2023	
			Madurai.	to	
				24.03.2023	_
				(1 Month)	
15	K.B.S.Sanjay	IV year	Titan Engineering &	30.1.2023	
			Automation Limited, Madurai.	to	_
				28.02.2023	
				(1 Month)	
16	N.Swarna Prabha	IV year	Solartis Technology Services Pvt.Ltd.	09.01.2023	
			Madurai.	(6 Months)	8,000/-

17	A.R.L.Santhosh Kumar	IV year	Data Patterns (India) Pvt Ltd, Chennai.	19.09.2022 (10 Months)	15,000/-
18	T.S.Aswin	IV year	ZOHO Corporation Private Limited, Chengalpattu.	07.09.2022 (6 Months)	20,000/-
19	Karishma Ravichandran	IV year	Aptean India Pvt.Ltd (Client), CareerNet Technologies Pvt.Ltd, Bangalore.	05.09.2022 (6 Months)	20,000/-
20	Akkash M Rao	IV year	Aptean India Pvt.Ltd (Client), CareerNet Technologies Pvt.Ltd, Bangalore	05.09.2022 (6 Months)	20,000/-





29/05/2023

### **INTERNSHIP OFFER LETTER**

Dear Naveen Kumar N.

Congratulations! We are happy to offer you the position of Software Developer Intern in our company, HDLC Technologies. HDLC is a technology company, which aims to change the way businesses operate on a daily basis via our Al Products. We hope that your contribution will enable us to cross many frontiers together.

We strongly believe that people have the power to change the world. We also believe that you have the potential to drive change. This offer letter acknowledges your ability to create long-term impact.

At HDLC you will have the opportunity to learn and develop cutting edge technology that can revolutionize our clients' businesses. You will be at the heart of a young, vibrant and multi cultural team that is curious and enterprising.

You will be working from home and report to the designated lead. You will be working as Intern in the domain of Cloud Computing and develop the applications as per the requirements. We will endeavor to help you every step of the way in crafting a fulfilling experience, rich in learning.

Period of Internship: 01/06/2023 to 30/07/2023

Upon successful completion of the Internship program and performance review, you will be onboarded into HDLC Technologies.

We look forward to having you at HDLC. Your working hours and other T&C related to your internship will be communicated to you on the day of your joining.

Here's to exciting days of change! Welcome to HDLC and good luck!

Please confirm your acceptance of the offer asap.

For HDLC Technologies

Authorized signatory

Email: support@hdlctech.in, hdlctech@gmail.com



### Offer Letter

Dear Mr/Ms. Ms. Priva.C

We would like to congratulate you on being selected for WBL Internship Program as an intern to work and assist in the technical activities of ERNET India, Chennai

We are pleased to offer you an internship for a period of 6 Months beginning 05.04.2023 to 04.10.2023

During the internship you will be required to discharge the responsibilities allocated by the ERNET India, Chennai in furtherance of your role. ERNET India, Chennai may also assign additional responsibilities as needed to promote effective learning. The offer is subject to the acceptance of the following terms:

### **Deliverables:**

In the course of the internship, you will be required to meet <u>technical requirements</u> as directed by the reporting officer.

### **Stipend and Allowances:**

You will be paid a stipend of Rs. 10000/- on a monthly basis, subjected to fulfilment of defined criteria including attendance, etc.

### **Workplace Conduct:**

You will be required to adhere to professional standards of workplace conduct.

### **Confidentiality and Deliverable Ownership:**

During the course of the internship, you may be given access to sensitive and privileged information in furtherance of the work. You will be required to maintain confidentiality of such information failing which the internship would stand terminated and you may be liable to legal action.

The final ownership & responsibility of the reports, designs, tools and other intellectual property generated during the course of the internship will lie with the ERNET India, Chennai.

### **Disputes:**

During the course of the internship, any dispute arising between you and ERNET India, Chennai, the decision of the ERNET India will be treated as final.

If you agree to the above terms of the offer, please indicate acceptance of the offer letter and below undertaking to the undersigned.

Sincerely,

Date: 03/04/2023

ARUN

Digitally signed by ARIAN VAMAR 5
Dix c-let, o-ERNET INDIA, ou-ERN
INDIA,
2.5.4.2-0.002/b337/58ebc-cos6.bit
C-la\*/505399056e6-551703825\*
1.2e, postalCode-1100.53, t-t-Dehls,
estilaNtumber-120A9413884309
SINGH

SINGH

Digitally signed by ARIAN VAMAR 5
Dix clay compared by ARIAN VAMAR 5
Dix



### **Undertaking**

I,	R/O	who
is	undergoing an internship at ERNET India, Chennai,	do hereby undertake on this the XX-04-
20	)23. the following:	•

- 1. I will be present at the premises of the ERNET India, Chennai or any other venue, as notified by the reporting officer/authorized officer of ERNET India, Chennai to undertake tasks assigned to me for the duration of the internship. I will communicate to the reporting officer/authorized officer should there be any reason or inability to be present.
- 2. I will communicate regularly with the said reporting officer/authorized officer on the progress of the tasks undertaken and furnish the monthly progress report to be evaluated by the said reporting officer/authorized officer.
- 3. I understand that any work products/IPR produced during the internship is a property of and the terms of its use shall be decided at the discretion of the ERNET India, Chennai.
- 4. I declare that, I will neither join in any coercive agitation/strike for the purpose of forcing the concerned authorities to solve any problem, but amicably resolve the same through the nodal officer or appropriate grievance redressal mechanisms.
- 5. I will adhere to workplace norms and abide by ethical standards followed ERNET India, Chennai. In the instance of a professional misdemeanour or misconduct I understand that the concerned authorities shall terminate my internship and may take appropriate legal recourse as provided under the law of land.
- 6. I declare that, I shall be solely responsible for any act/actions of disrepute and shall be liable for punishment as per the law of the land. I further understand that the ERNET India, Chennai or concerned authorities shall in no way provide any legal support to me and will not be held responsible.
- 7. I declare that I have not been convicted or found guilty of any criminal offence or associated with or accomplice to an ongoing criminal investigation.
- 8. During the course of the internship, you may be given access to sensitive and privileged information in furtherance of the work. You will be required to maintain confidentiality of such information failing which the internship would stand terminated and you may be liable to legal action.
- 9. I declare that I am not suffering from any serious/ contagious ailment and/or psychiatric/ psychological disorder which may hinder my performance as intern.
- 10. I further declare that, my internship shall be terminated forthwith at any stage, if I am found to be ineligible and/or the information provided by me are found to be incorrect or on grounds of misconduct etc. as came to the notice of the ERNET India, Chennai
- 11. I hereby undertake to inform the ERNET India, Chennai and concerned authorities, about my changes in information submitted by me, in the application and any other documents, including changes contact details/addresses/phone nos. etc., from time to time.

Date:
Internship ID:
Name of Students



### Offer Letter

### Dear Mr/Ms. Ms. Vishwapoojitha IVK

We would like to congratulate you on being selected for WBL Internship Program as an intern to work and assist in the technical activities of ERNET India, Chennai

We are pleased to offer you an internship for a period of 6 Months beginning 05.04.2023 to 04.10.2023

During the internship you will be required to discharge the responsibilities allocated by the ERNET India, Chennai in furtherance of your role. ERNET India, Chennai may also assign additional responsibilities as needed to promote effective learning. The offer is subject to the acceptance of the following terms:

### **Deliverables:**

In the course of the internship, you will be required to meet <u>technical requirements</u> as directed by the reporting officer.

### **Stipend and Allowances:**

You will be paid a stipend of Rs. 10000/- on a monthly basis, subjected to fulfilment of defined criteria including attendance, etc.

### **Workplace Conduct:**

You will be required to adhere to professional standards of workplace conduct.

### **Confidentiality and Deliverable Ownership:**

During the course of the internship, you may be given access to sensitive and privileged information in furtherance of the work. You will be required to maintain confidentiality of such information failing which the internship would stand terminated and you may be liable to legal action.

The final ownership & responsibility of the reports, designs, tools and other intellectual property generated during the course of the internship will lie with the ERNET India, Chennai.

### **Disputes:**

During the course of the internship, any dispute arising between you and ERNET India, Chennai, the decision of the ERNET India will be treated as final.

If you agree to the above terms of the offer, please indicate acceptance of the offer letter and below undertaking to the undersigned.

Sincerely,

Date: 03/04/2023

ARUN KUMAR SINGH

Digitally signed by ARUN KUMAR SINGH DN: c=IN, o=ERNET INDIA, ou=ERNET INDIA, 2.5.4.26—0092bf337f58eebcae6bbfe3105 0.1a/65f039b9366e5e55170a82fe91a3d 12e, postalCode=110053, st=Delhi, serialNumbe=72DA9A1388A83D151BA 8.D108F3FDDADDCCG9F789994B3. 3AF87A0E52ABAC, on=ARUN KUMAR



### **Undertaking**

I,	R/O	who
is	undergoing an internship at ERNET India, Chenr	ai, do hereby undertake on this the XX-04
20	023, the following:	-

- 1. I will be present at the premises of the ERNET India, Chennai or any other venue, as notified by the reporting officer/authorized officer of ERNET India, Chennai to undertake tasks assigned to me for the duration of the internship. I will communicate to the reporting officer/authorized officer should there be any reason or inability to be present.
- 2. I will communicate regularly with the said reporting officer/authorized officer on the progress of the tasks undertaken and furnish the monthly progress report to be evaluated by the said reporting officer/authorized officer.
- 3. I understand that any work products/IPR produced during the internship is a property of and the terms of its use shall be decided at the discretion of the ERNET India, Chennai.
- 4. I declare that, I will neither join in any coercive agitation/strike for the purpose of forcing the concerned authorities to solve any problem, but amicably resolve the same through the nodal officer or appropriate grievance redressal mechanisms.
- 5. I will adhere to workplace norms and abide by ethical standards followed ERNET India, Chennai. In the instance of a professional misdemeanour or misconduct I understand that the concerned authorities shall terminate my internship and may take appropriate legal recourse as provided under the law of land.
- 6. I declare that, I shall be solely responsible for any act/actions of disrepute and shall be liable for punishment as per the law of the land. I further understand that the ERNET India, Chennai or concerned authorities shall in no way provide any legal support to me and will not be held responsible.
- 7. I declare that I have not been convicted or found guilty of any criminal offence or associated with or accomplice to an ongoing criminal investigation.
- 8. During the course of the internship, you may be given access to sensitive and privileged information in furtherance of the work. You will be required to maintain confidentiality of such information failing which the internship would stand terminated and you may be liable to legal action.
- 9. I declare that I am not suffering from any serious/ contagious ailment and/or psychiatric/ psychological disorder which may hinder my performance as intern.
- 10. I further declare that, my internship shall be terminated forthwith at any stage, if I am found to be ineligible and/or the information provided by me are found to be incorrect or on grounds of misconduct etc. as came to the notice of the ERNET India, Chennai
- 11. I hereby undertake to inform the ERNET India, Chennai and concerned authorities, about my changes in information submitted by me, in the application and any other documents, including changes contact details/addresses/phone nos. etc., from time to time.

Date:
Internship ID:
Name of Student



### Solverminds | Confirmation of Internship for 2 Months | KLN college

1 message

**Gunasekar Loganathan** <gunasekar.loganathan@solverminds.com> Mon, Mar 27, 2023 at 11:42 AM Cc: Surya Palani <surya.palani@solverminds.com>, EXT-Karthik Devendran <ext-Karthik.Devendran@solverminds.com>

Dear Candidate,

I am pleased to inform you that you have been selected for the internship position at Solverminds Solutions and Technologies. Your interview was very impressive, and we believe that you will be an asset to our team.

As of now, we would like to confirm your internship for a period of 2 months, starting from [3<sup>rd</sup> April] to [2<sup>nd</sup> June]. During this time, you will be working closely with our team, gaining valuable experience, and developing your skills in your developing field.

It's a work-from-office opportunity only, once you completed college we will give you a full-time opportunity and it's based on your internship performance only.

As an intern, you will be expected to abide by the company's rules and regulations, including maintaining a professional attitude, completing tasks on time, and respecting the confidentiality of our clients and their data. You will also be required to report to your supervisor regularly and keep them updated on your progress.

Please confirm your acceptance of this internship offer by replying to this email with a confirmation. We look forward to having you on our team and are excited to see the contributions you will make during your internship.

Kindly share the internship confirmation letter from your college to proceed with the further process.

Congratulations again on your selection and we wish you all the best for your upcoming opportunities!

Thanks and regards,

Gunasekar. L

HR Recruiter, Solverminds



Mobile: +91-9791068883

Email: gunasekar.loganathan@solverminds.com

www.solverminds.com

"The information contained in this message is intended for the addressee only and may contain classified information. If you are not the addressee, please delete this message and notify the sender; you should not copy or distribute this

message or disclose its contents to anyone. Any views or opinions expressed in this message are those of the individual(s) and not necessarily of the organization. No reliance may be placed on this message without written confirmation from an authorised representative of its contents. No guarantee is implied that this message or any attachment is virus free or has not been intercepted and amended."



### Offer Letter

14th February 2023

Dear Hemapriya K B,

Congratulations. We are pleased to extend you this offer of temporary employment as an **Intern** with our company. Our goal is for you to learn more about the technology.

As we discussed, your Full-time Internship is expected for a period of **Six Months** starting from **20<sup>th</sup> February 2023**. You will be paid a stipend of **Rs. 15,000** per month during the internship period as shown in **Annexure - A**. The company shall work from **Monday to Friday** in a week and you are expected to report to the office between **9.30 A.M. to 6.00 P.M**. i.e **40 hours per week.** Your place of work will be based out of Work from Home due to the Covid-19 situation. In case if we open our Office premises, you need to come to the **Madurai** branch. However, at the sole discretion of the Company, the duration of the internship may be extended or shortened with or without advance notice.

As an Intern, you will not be a Company employee. In addition, you will not be eligible for any benefits that the Company offers to its employees, including but not limited to, Health benefits and Other Retirement Benefits except Statutory deductions on ESI and EPF. But you can avail **One day** of Sick Leave per month. You understand that participation in the internship program is not an offer of employment and successful completion of the internship does not entitle you to employment with the Company.

During your internship, you may have access to confidential, proprietary, and/or trade secret information belonging to the Company. You agree that you will keep all this information strictly confidential and refrain from using it for your purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon the conclusion of the internship, you will immediately return to the Company all its property, equipment, and documents including electronically stored information.

By accepting this offer, you agree that you will follow all the Company's policies that apply to nonemployee interns. This letter constitutes the complete understanding between You and the Company regarding your internship and supersedes all prior discussions or agreements. This letter may only be modified by a written agreement signed by both of us.

Please indicate your acceptance of this offer by signing below. I hope that your internship with the Company will be successful and rewarding.

Yours Sincerely,

For OptiSol Business Solutions Private Limited

Karthic Chandran

"Joy Through Gratitude"

Ph:+91-44-24512206

Web: www.optisolbusiness.com



### Annexure - A

Name : Hemapriya K B

**Designation: Intern** 

S.No	Particulars	Monthly	Yearly
1	Basic Salary	12081	144972
2	House Rent Allowance	4698	56376
3	Gross Stipend	16,779	2,01,348
	Less: Deductions		
4	EPF Employee Contribution (12% from Basic or Rs.1800 whichever is less)	1450	17400
5	Professional Tax	203	2436
6	ESI Employee Contribution (0.75% from Gross Salary)	126	1512
	Total Deductions	1779	21348
	Net Stipend (Gross Stipend - Total Deductions)	15,000	1,80,000
7	ESI Employer Contribution (3.25% from Gross Salary)	545	6540
8	EPF Employer Contribution (13% from Basic or Rs.1950 whichever is less)	1571	18852
9	Total CTC	18,895	2,26,740

Regd.Office: #129B, Baid HiTech Park, 4th Floor, ECR, Thiruvanmiyur, Chennai - 600 041, TN, India. Email: hr@optisolbusiness.com

Ph:+91-44-24512206

Web: www.optisolbusiness.com



### **Benefits**

- 1 . **Provident Fund :** You shall, if covered by the Employees Provident Funds And Miscellaneous Provision Act 1952 and rules framed there under, be governed by the provisions of the said Act. The company will contribute 12% of your Base Salary per month as its' contribution and an equal amount will be deducted from your payroll towards this fund as per the prevailing Provident Fund Act & Rules.
- 2. **Employees' State Insurance:** You shall, if covered by the Employees State Insurance Act 1948 and rules framed there under, be governed by the provisions of the said Act. The company shall accordingly make deductions from your salary and make contributions as required under the said Act & Rules.

### Annexure - C

### Documents to be submitted to HR Department on the Day of Joining

- Photocopy of your Degree certificates in support of your educational qualifications.
- Relieving letters from all your previous employments and the last 3 months' payslips from your last employer, if applicable.
- Three passport size colour photographs (recently taken)
- Permanent Account Number (PAN) Card
- Aadhaar Card (Front & Back Page)
- Bank Passbook (Front Page) or Cancelled Cheque Leaf or Screenshot of Mobile / Net banking with Bank details.

Note: Please bring originals for all the above-stated copies submitted for verification and they will be returned on the same day.



We at OptiSol are a tribe of happy people obsessed with customer success. A place of dedicated employees who feel valued for both professional and personal aspirations. Composed of energydriven teams, OptiSol holds a positive culture with clear goals and unrivaled recognition.

We are elated to share a glimpse of OptiSol's culture with you. To know what it is like to be an OptiSol employee, and show a few of our employee testimonials, our daily work life, and activities.

Click on the link below to know more

https://culture.optisolbusiness.com/

Life @ OptiSol is all about Empathy, Experiment, Empowerment, and Excitement.

### **ACKNOWLEDGEMENT & ACCEPTANCE**

I have read, understood, and agreed to the above terms & conditions outlined in this Offer Le	etter
and Annexures to the same.	

Signature :	Date :

"Joy Through Gratitude"

### OptiSol Business Solutions Pvt. Ltd.,

Regd.Office: #129B, Baid HiTech Park, 4th Floor, ECR, Thiruvanmiyur, Chennai - 600 041, TN, India. Email: hr@optisolbusiness.com

Ph:+91-44-24512206

Web: www.optisolbusiness.com



### Internship Offer

1 message

<careers@tcs.com>

Fri, 20 Jan, 2023 at 6:07 pm

To: a.v.balajee@gmail.com

Dear Balajee A V,

Greetings from TCS!

At the outset, we would like to congratulate you for securing a Job offer with TCS. We are excited to invite you to the upcoming Internship, which will give you an opportunity to jump start your career with TCS, work on the trending technologies, and interact with Business Leaders. Post internship, you can join back the same project group and TCS location. In a nutshell, this internship would be the perfect launchpad for your career aspirations.

In the event of misconduct or breach of terms of this internship on the part of the Intern during the Internship period. TCS reserves the right to terminate internship without any notice.

Wishing you all the best.

Regards,

TCS careers

This is a system generated mail, please do not reply to it.

Dear Ms Thiviya K,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



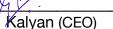
# Certificate of Internship

We Proudly present this to

# Thiviya K

For successful completion of an internship on Microsoft Dynamics 365 Business Central Technology from 27-02-2023 to 28-04-2023 with Great Innovus Solutions Inc.

Date 28-04-2023





⊕ greatinnovus.com

Dear Ms Vishnu Priya B J A,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



We Proudly Present this to

# Vishnu Priya B J A

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Ms Koushikha M S R,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



We Proudly Present this to

# Koushikha MSR

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Mr Venkatesh B G,

### **Salutations from Great Innovus!**

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K Senior HR Executive



We Proudly Present this to

# Venkatesh B G

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Mr Aravintharaj T,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



We Proudly Present this to

# **Aravintharaj T**

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Mr Yogesh Kumar J R,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



We Proudly Present this to

# Yogesh Kumar J R

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Mr Mukesh kumar R,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K Senior HR Executive



TN, India 625 003

We Proudly Present this to

# Mukesh kumar R

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023

Dear Mr Manivel pandian R,

### Salutations from Great Innovus!

### Congratulations!!!

Further to our discussion and the subsequent interviews you had with us recently, we are happy and pleased to inform you that you have been selected.

Please share the below-listed documents to proceed with the further process.

Kindly feel free to reach out to us for any kind of clarifications or queries. I wish you all the very best. I am looking forward to onboarding you.

### Welcome to Great Innovus Solutions Private Limited...!!!

- ID proof (Aadhar and PAN card).
- Education documents (10th, 12th, and degree certificates, along with the consolidated marksheets)
- Two professional references

You will participate in a training programme valued at INR 1,26,500 + 18% GST, which will be provided at no cost. Upon successful completion of two years of employment with Great Innovus, the cost of the training will be fully waived; in the event of failure, the candidate is liable for the reimbursement of the training cost to the company.

With Best Wishes

For Great Innovus Solutions Pvt. Ltd,

Mahesh K

Senior HR Executive



We Proudly Present this to

# Manivelpandian.R

For successfully completing a training on Microsoft Dynamics 365 Business Central from 27-02-2023 to 24-03-2023 with Great Innovus Solutions Inc.

Date: 24-03-2023



HR/PROJ/2023/19

28-Feb-2023

### CERTIFICATE

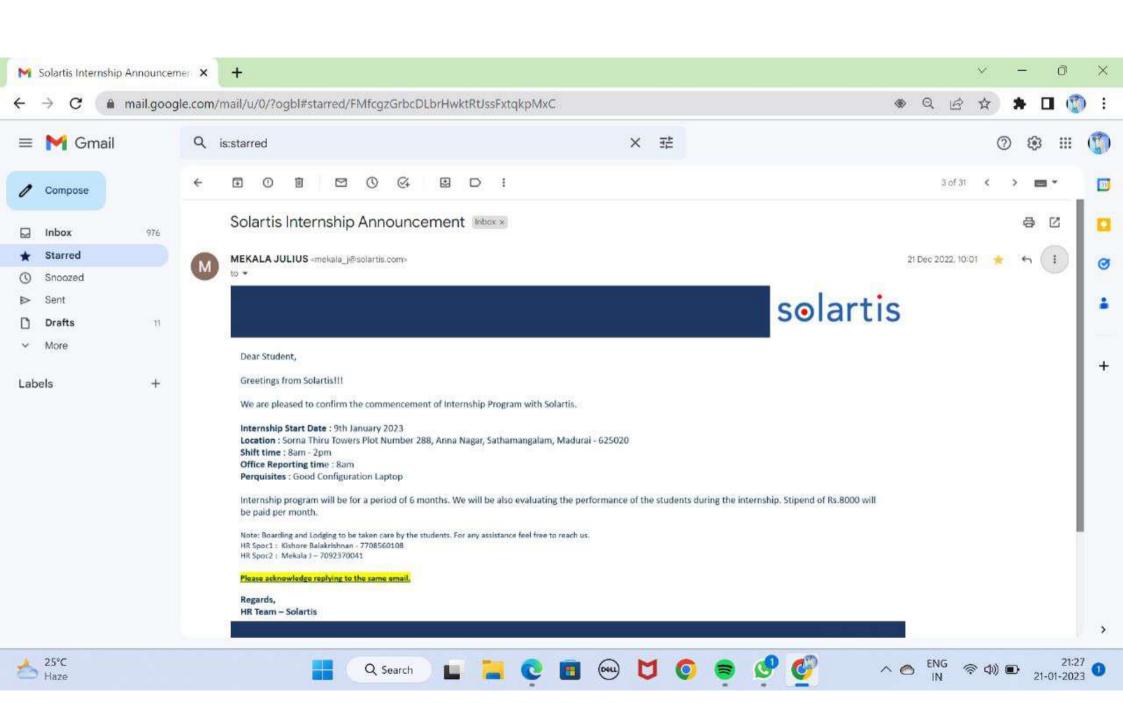
This is to certify that Mr. K B S Sanjay, BE—Electronics and Communication Engineering student of M/s. K L N College of Engineering College, Sivagango. has undergone his Project Work on "Conveyor Automation" at M/s. TITAN Engineering & Automation Limited, Aerospace and Defence unit Hosur from 30-Jan-2023 to 28-Feb-2023.

During this period his Performance and Conduct was good.

for TITAN Engineering & Automation Limited

DARAVA VANDAEW

RAMYA KANDASWAMY MANAGER – HUMAN RESOURCES





### SANTHOSH KUMAR A.R.L <santhoshkumar.argl@gmail.com>

### Data Patterns (India) Ltd - Internship Joining Letter

2 messages

vibhakar.sudhakar <vibhakar.sudhakar@datapatterns.co.in>

14 September 2022 at 16:16

To: santhoshkumar.argl@gmail.com

Cc: Karthick <karthick@datapatterns.co.in>, "udaya.kumar" <udaya.kumar@datapatterns.co.in>

Dear Santhosh,

Greetings from Data Patterns !!!!

We are pleased to inform you that we are offering you the position of Project Trainee in our organization.

Your date of Joining will be 19th Sep 2022 (Monday) @ 8.30 am

During the training you will be paid a stipend of Rs. 15,000 /- per month

During the internship period (Project Trainee) company transport will be charged @ Rs.250 per month and lunch will be charged @ Rs. 10 /- per day.

You can use public/own transport and also bring lunch from your Hostel / PG / Home if you want.

You need to sign a **Service Agreement soon after your joining**; the duration of your internship in months + 36 months will be the total agreement period. For eg if you join on 19th Sep then the agreement will be for 46 months (10 months as a Project Trainee and 36 months once you come on our rolls as a permanent employee)

Attached is the list documents you have to mail (soft copy) and submit (hard copy) on 19th Sep 2022 (Monday)

Please confirm your acceptance through mail with the following content without changing the subject line:

Your Name:

Guarantor's Name:

Guarantor's Father's name:

Guarantor's permanent address:

Please note that the guarantor has to be only your father/mother, if alive. Else, please contact us for other options.

Looking forward to hear from you

### Note

As our facility is a restricted one, audited by the Intelligence Bureau, we are sorry that we will be unable to allow your parents/other familymembers/friends inside our premises; please avoid bringing them at the time of joining. They can drop you at our company and leave.

Regards Vibhakar.S Executive-HRD

Data Patterns (India) Ltd H-9, 4th Main Road, Sipcot IT Park, Siruseri (Off OMR) Chennai -603103

Mob: +91-7010873410 / 9944320964 /9384051514

Tel: +91-44-47414000 Extn:4071

Mail:vibhakar.sudhakar@datapatterns.co.in

www.datapatternsindia.com



### **Zoho Corporation Private Limited**

Plot 140, 151, Estancia IT Park, Vallancheri, Chengalpattu District, Tamilnadu, 603 202. Ph: +91 - 44 - 6744 7070 www.zohocorp.com

SEZ Unit

Date: 24-Aug-2022

То

Mr.ASWIN T S, 85, MANIKANDAN NAGAR, VILLAPURAM, MADURAI-625012, TAMIL NADU.

Dear Mr.ASWIN T S,

### **OFFER OF EMPLOYMENT**

We are pleased to offer you employment for the position **MEMBER TECHNICAL STAFF** with **ZOHO CORPORATION PRIVATE LIMITED.** 

### **INTERNSHIP AND STIPEND**

You are expected to do the final semester project of your curriculum in our organization. We expect you to work on the project on a full time basis for a period of 5-6 months. During this period you will be paid a monthly stipend of Rs.20000/- (RUPEES TWENTY THOUSAND ONLY). The following offer is valid, subject to successful completion of your project.

(Note: The above may not apply to you if your college does not permit internships)

### **REMUNERATION**

Your annual Cost to Company will be **Rs.600000/- (RUPEES SIX LAKH ONLY)**. The break-up of your gross salary and information specific to bonus and gratuity are set out in Annexure A. Salary will be paid by the last day of each month. All additional benefits that Zoho currently provides employees are set out in Annexure B.

### **DATE OF JOINING**

Your date of appointment is effective from your date of joining after successful completion of your curriculum.

### **PROBATION**

You will be on probation, at a minimum, until completion of the performance review cycle that immediately follows completion of six months from your date of joining, provided that your performance is determined to be satisfactory. If your performance is not satisfactory, your probation may be extended until your performance is determined to be satisfactory. Upon completion of the probation period you will be confirmed on the rolls of the company.

### **SALARY REVISION**

Revision to your compensation will be after one year from the date of joining, subject to satisfactory completion of the probation by you. Zoho operates a Pay-for-performance Policy and any salary revision will take your performance into account.



### **ADHERENCE TO POLICIES**

During your employment with the Company you shall adhere to all policies of the Company including IT Services Acceptable Use Policy, Acceptable Encryption Policy, Email Policy, Extranet Policy, Information Sensitivity Policy, Password Policy, Remote Access Policy, Virtual Private Network Policy and such policies as may be decided by the Company from time to time. The Company may amend these policies from time to time and you agree to be bound by such subsequent versions of the policies. The Company will communicate important information about its policies by way of electronic mail notification and/or the Company's intranet. The policies are incorporated into the terms and conditions of employment by this reference.

#### CONFIDENTIALITY

Information you have access to during the course of your employment are confidential and proprietary information of the Company, its Affiliated Companies and customers. "Affiliated Companies" means Zoho Corporation Private Limited and any entity in which the management of Zoho or the company has substantial interest. You agree not to disclose such information other than on aneed-to-knowbasis. In this regard, you agree to observe in good faith your obligations under the Agreement Regarding Confidential Information and Proprietary Developments, a copy of which is included with this Letter of Offer of Employment for your reference and which will be executed separately by you upon joining the Company. The matters related to your compensation are strictly confidential between you and the Company and should be treated as such.

#### **TRANSFERABILITY**

You may be asked to work in any department or section of the Company in any capacity by either the management or the head of the department or section, and you agree to work accordingly. You may also be required to work on transfer or deputation in any other concern in which the management has any interest or any of the other branches or regional offices, anywhere in India or abroad, now existing or to be set up in future and you shall be bound to work in such concerns or at such locations.

### **ASSIGNMENT OF RIGHTS IN WORK**

You agree that all works performed and things developed, including inventions, designs, improvements, writings, and discoveries made, during your employment and pertaining to the business conducted by the Company shall remain the exclusive property of the Company. You shall assist the Company in obtaining patents and copyrights on all such inventions, designs, improvements, writings and discoveries deemed suitable for patent and copyright by the Company, and shall execute all documents and perform all necessary actions to obtain the patents and copyrights, for the purpose of vesting the Company with full and exclusive title thereto, and protecting the Company against infringement of the patents and copyright by others.

### **CONCURRENT EDUCATION**

You shall not, during the term of your employment with the Company, pursue any full time or part time courses in any institution/universities in India or any other foreign country, without the express approval by the company.

## **CONCURRENT EMPLOYMENT OR BUSINESS**

You shall not engage yourself directly or indirectly in any other trade, business or occupation without obtaining the management's prior permission in writing. You shall not carry on any activity and/or commit any act prejudicial to the interests of the Company.



#### **NON-COMPETE**

You shall not, during the term of your employment with the Company and for a period of 1 (one) year after termination of employment, either directly or indirectly own, invest in, direct, aid or work, in any capacity, including as full/part time employee, consultant or advisor for any Competitor or SI Partner of the Company.

A "Competitor" is a concern engaged in developing Computer Programs similar to the Software products or services developed and marketed by the Company or any of its Affiliated Companies. An "SI Partner" is a concern which the Company or its Affiliated Companies has appointed as a partner for providing services to Customers based on products or technology owned by the Company or Affiliated Companies.

#### **TERMINATION**

Termination at will: This employment agreement is terminable at will by either party.

<u>Termination for misconduct</u>: You agree that the Company may terminate this Contract without notice and without payment in lieu of notice in any of the following events:

- 1. If any declaration/document given or furnished by you to the Company proves to be false; or if you are found to have wilfully suppressed any material information;
- 2. If you are found guilty of misconduct, disobedience or of conduct that tends to bring disrespect to the company;
- 3. If you are found to be in breach of any of your obligations under the terms and conditions of employment;
- 4. If you are found to have disclosed any confidential information of the Company, its Affiliated Companies or customers of the Company and Affiliated Companies;
- 5. If you have violated the Company's policies;
- 6. If the result of any reference or background check is unsatisfactory;
- 7. If you are found to be under the influence/possession of alcohol/drugs inside the office premises;
- 8. Your access cards are not transferable. If it is found to be mishandled for any proxy attendance; Termination for any of the reasons stated above may be notified to the person(s) whose reference was submitted by you and the Company will not be liable to give you any prior notice nor pay any compensation in lieu of a notice period.

## **NON-SOLICITATION**

You agree that for a period of six months after termination or expiration of your employment with the Company, regardless of the reason for termination or expiration, you shall not directly or indirectly, solicit for employment, or advise or recommend to any other person that they employ or solicit for employment, any person employed at that time by the Company, or by any Affiliated Company.

#### AMENDMENT OF TERMS AND CONDITIONS OF EMPLOYMENT

The Company may amend the terms and conditions set forth herein from time to time and you agree to be bound by such amended terms and conditions of employment.

### **GOVERNING LAW AND JURISDICTION**

The terms and conditions of this Letter of Offer of Employment are governed by the laws of India. All disputes arising out of your employment with the Company or involving the terms and conditions of this Agreement will be subject to the exclusive jurisdiction of the courts in Chennai, India.



## **VALIDITY**

This offer of employment is enclosed with some of our important policies. You are requested to download, read, understand and sign the documents on or before **23-Sep-2022**. Your signature indicates your acceptance of the terms and conditions of this employment.

Upon submitting your acceptance, you will be asked to provide a tentative date of joining in the personal details form. However, closer to the actual date of joining you will receive a confirmation e-mail from us.

The matters related to your compensation are strictly confidential between you and the company and should be treated as such.

I am sure you will find this offer very exciting and I, on behalf of Zoho, assure you of a very rewarding career in our organization.

With best wishes,

Yours sincerely,

For ZOHO CORPORATION PRIVATE LIMITED

M.I.Sohail

Manager - HR & Global Operations

M.J. Shari

I hereby confirm that I have read, understood and accepted the offer, agreement and the company policies.

Signature:

Sherin

Date of Offer acceptance:

Name:

Aswin T S

Place:



#### **ANNEXURE A**

NAME : ASWIN T S

**DESIGNATION**: MEMBER TECHNICAL STAFF

Details	Monthly	Annual
Basic	20000	240000
HRA	10000	120000
Other Allowance & Flexible component	17600	211200
Gross Salary	47600	571200
Employer Provident Fund (12% of Basic+TA)*	2400	28800
Cost To Company (CTC)	50000	600000
Prosperity Sharing Plan		100000
Compensation for the first year		700000

<sup>\*</sup> You will be covered under the Company's Provident Fund Scheme from the date of joining the organization. Under this scheme, the company will contribute 12% of your basic salary per month as employer contribution and an equal amount will be deducted from your salary as your contribution towards the fund.

## **OTHER BENEFITS:**

## PROSPERITY SHARING PLAN

PSP (Prosperity Sharing Plan) is a one time bonus scheme derived based on company's productivity. Every year during April or May, we will decide on extending this scheme to our confirmed employees after reviewing the company's growth and productivity. Upon confirmation, you may qualify for the above mentioned PSP amount subject to scheme existence for that year. Please note, the quantum mentioned above is only an indicative figure and is subject to change based on your performance as determined by your manager.

## **GRATUITY**

Gratuity will be payable as per the Gratuity Act, upon separation from the company, subject to completion of minimum five years of employment with Zoho.



#### **ANNEXURE B**

The Company currently provides the following benefits to an employee:

#### **GIFT CARD AMOUNT**

You will be paid an amount of **Rs.6000/- (RUPEES SIX THOUSAND ONLY)** once in a year towards your broadband connection. For the new comers, it is applicable from their date of joining. For the first year the amount will be pro-rated based on the joining date.

#### TRANSPORTATION FACILITY

For safety and security reasons, the Company provides transportation facilities, including but not limited to shuttle services and cab services. However, Company does not recommend daily long commute to work. This offer is based on the assumption that you will move to a distance within 5-10 km of the office premises.

#### **DEVICES AND GADGETS**

Company provides essential devices and gadgets for all its employees strictly for official purpose. However, what is essential (in most cases) is not the latest model device or gadget. We do not view the device or gadget as a status symbol or a fashion accessory but as an essential tool to get work done. Expecting the latest model device or gadget as a status symbol is most likely going to leave you disappointed. So please be prepared.

#### **FOOD AND SNACKS**

Company provides food, snack and other refreshment for all its employees.

#### RECREATIONAL FACILITY

Company provides certain recreational facilities to its employees of which some are offered at a nominal charge.

#### **TEAM TREAT AND TRIP**

To improve the team collaboration, the company provides **Rs.1000/- (RUPEES ONE THOUSAND ONLY)** for team treat and **Rs.4000/- (RUPEES FOUR THOUSAND ONLY)** for team trip to all its eligible employees, every year.

#### **GROUP MEDICLAIM INSURANCE**

Company will bear the full premium of covering you under the Group Mediclaim policy for a sum insured of Rs.500000/- (RUPEES FIVE LAKH ONLY). This is a floater policy where five of your dependents will also be covered along with you.

## **GROUP PERSONAL ACCIDENT INSURANCE**

You will be covered under the Personal Accident Insurance Scheme, for a sum insured of **Rs.2000000/- (RUPEES TWENTY LAKH ONLY)**.

#### **GROUP TERM LIFE INSURANCE**

As a welfare measure for its employees, the company has subscribed to the Group Term Life Insurance. The insurance coverage is worth of Rs.3000000/- (RUPEES THIRTY LAKH ONLY).

Please note that the above mentioned Insurance schemes are subject to change based on yearly renewal







## **Internship Offer Letter**

11-Aug-2022

## Ms. Karishma Ravichandran Madurai

#### Dear Ms. Karishma Ravichandran,

Further to our discussions and as part of your ongoing academic curriculum, CareerNet Technologies Pvt. Ltd.hereby referred to as the 'Company', is pleased to offer you an opportunity for internship with our client Aptean India Private Limited for six (6) months effective 05-Sep-2022.

Your internship will be at the client's offices at **Madurai**. During your internship, you will be trained on certain specialised projects relating to our client, Aptean India Private Limited. However, all the legal obligations relating to this internship arrangement shall be the responsibility of the Company.

The break-up of your salary is given in Annexure 1.

The term of the internship period may be reduced or extended or otherwise modified at the sole discretion of the Company, without assigning any reason whatsoever. The Company also reserves the right to discontinue the internship for any reason whatsoever.

Upon successful completion of your internship, you shall be entitled to a certificate of internship from the Company. Additionally, we will also recommend your name to Aptean for their evaluation for a full-time employment, subject to the following conditions:

- 1. Successfully meeting the training criteria, goals and indicators during your internship period.
- 2. Submission of all the relevant documents requested by the Company.
- 3. Successful completion of your Graduate / Master's degree, as appropriate.
- 4. Successfully clearing any and all background checks that may be conducted.

You agree and understand that your relationship with the Company or Aptean shall not be construed as an employer - employee relationship. You understand and acknowledge that nothing contained in this letter shall be construed as a confirmation or guarantee of employment with the Company or Aptean.

You understand that this internship is being extended to you under strict confidence. By signing below, you agree not to disclose the details of the internship or the terms of this letter, except as may be required by applicable law.

During the term of your internship, you may have access to confidential and proprietary information of the Company, Aptean or their business. You understand and acknowledge that it is essential to the conduct of Company and Aptean's business and to the protection of its clients' interests that all information and knowledge acquired by you during your internship be kept strictly confidential.

You hereby agree and undertake not to misuse or wrongfully disclose or disseminate this information to any person either during or after the term of your internship.

Either the company or you may at any time terminate this agreement by giving in writing to the other party 30 Days notice.

The company may immediately and without notice, terminate your services, in case of any substantial or continued unwillingness or inability to perform duties assigned to you or unsatisfactory job performance at the client premises.





On termination of your employment with the company irrespective of the circumstances, you are bound to return to the company or our Client where you have been deputed:

- 1. Any material items belonging to the Company in your possession including but not limited to Intellectual property (documentation, software, email correspondence) and any other information required for the continued execution of the duties of your role (login credentials, business contact information).
- 2. Any physical company documents that you may have in your possession.
- 3. Any other company assets within your control.

You shall be entitled to leaves and holidays accordingly to Company Policy.

You recognize and agree that the Company shall be entitled to recover from you any losses suffered by the Company or Aptean on account of any damage, theft or misuse of the Company's and/or Aptean's physical Assets or intellectual properties, whilst in your custody or while entrusted to you during the term of your internship.

This internship offer shall automatically be null and void if the Company does not receive your acceptance as below and returning a copy of this letter to us within 3 working days from the date of the letter. Please arrange to send a copy of your student ID card and no objection letter from your college / university.

If you have any specific questions about this internship offer, please contact the undersigned.

We wishing you a happy learning experience.

Sincerely,

For CareerNet Technologies Pvt. Ltd.
Sunita Thakur
Associate Vice President
Digitally Signed by Sunita Thakur
Date: 11-08-2022 05:48:27 +00:00

Reason: Location: Bangalore Contact: Sunita Thakur

Authorized Signatory



Date:11-Aug-2022



# **Internship Offer Acceptance**

	have read and understood the provisions of this offer of internship, and I accept the that I am above the age of 18 years.
•	
Signature	
Name:Ms. Karishma Ravio	chandran





## **Annexure-1**

Components	Monthly (INR)
Basic Salary	15,000
House Rent Allowance	3,305
Special Allowance	242
Statutory Bonus	850
Gross Total Earnings (A)	19,397
Employee ESI	140
Professional Tax	208
Total Deductions (B)	348
Net Salary (A-B)	19,049
Employer ESI	603
Total Benefits (C)	603
Total Cost to Company (A+C)	20,000

## Income Tax applicable as per Government regulation.

- Employee will be eligible for Term Life Insurance Self (Rs.5 Lacs) and Personal Medical Insurance Self (Rs.2 Lacs) cover. Employee name will be added in the insurance policy after 45 days from the date of joining.
- CTC- Cost to Company.
- \*Your Gross Salary will be reduced by this amount.





## **Internship Offer Letter**

06-Sep-2022

Mr. Akkash Manohar Rao Madurai

Dear Mr. Akkash Manohar Rao,

Further to our discussions and as part of your ongoing academic curriculum, CareerNet Technologies Pvt. Ltd.hereby referred to as the 'Company', is pleased to offer you an opportunity for internship with our client **Aptean India Private Limited** for six (6) months effective **05-Sep-2022**.

Your internship will be at the client's offices at **Madurai**. During your internship, you will be trained on certain specialised projects relating to our client, Aptean India Private Limited. However, all the legal obligations relating to this internship arrangement shall be the responsibility of the Company.

The break-up of your salary is given in Annexure 1.

The term of the internship period may be reduced or extended or otherwise modified at the sole discretion of the Company, without assigning any reason whatsoever. The Company also reserves the right to discontinue the internship for any reason whatsoever.

Upon successful completion of your internship, you shall be entitled to a certificate of internship from the Company. Additionally, we will also recommend your name to Aptean for their evaluation for a full-time employment, subject to the following conditions:

- 1. Successfully meeting the training criteria, goals and indicators during your internship period.
- 2. Submission of all the relevant documents requested by the Company.
- 3. Successful completion of your Graduate / Master's degree, as appropriate.
- 4. Successfully clearing any and all background checks that may be conducted.

You agree and understand that your relationship with the Company or Aptean shall not be construed as an employer - employee relationship. You understand and acknowledge that nothing contained in this letter shall be construed as a confirmation or guarantee of employment with the Company or Aptean.

You understand that this internship is being extended to you under strict confidence. By signing below, you agree not to disclose the details of the internship or the terms of this letter, except as may be required by applicable law.

During the term of your internship, you may have access to confidential and proprietary information of the Company, Aptean or their business. You understand and acknowledge that it is essential to the conduct of Company and Aptean's business and to the protection of its clients' interests that all information and knowledge acquired by you during your internship be kept strictly confidential.

You hereby agree and undertake not to misuse or wrongfully disclose or disseminate this information to any person either during or after the term of your internship.

Either the company or you may at any time terminate this agreement by giving in writing to the other party 30 Days notice.

The company may immediately and without notice, terminate your services, in case of any substantial or continued unwillingness or inability to perform duties assigned to you or unsatisfactory job performance at the

client premises.
Digitally signed by:
Akkash Manohar Rao
Location: INDIA
Date: 11-Sep-2022 22:47:01





On termination of your employment with the company irrespective of the circumstances, you are bound to return to the company or our Client where you have been deputed:

- 1. Any material items belonging to the Company in your possession including but not limited to Intellectual property (documentation, software, email correspondence) and any other information required for the continued execution of the duties of your role (login credentials, business contact information).
- 2. Any physical company documents that you may have in your possession.
- 3. Any other company assets within your control.

You shall be entitled to leaves and holidays accordingly to Company Policy.

You recognize and agree that the Company shall be entitled to recover from you any losses suffered by the Company or Aptean on account of any damage, theft or misuse of the Company's and/or Aptean's physical Assets or intellectual properties, whilst in your custody or while entrusted to you during the term of your internship.

This internship offer shall automatically be null and void if the Company does not receive your acceptance as below and returning a copy of this letter to us within 3 working days from the date of the letter. Please arrange to send a copy of your student ID card and no objection letter from your college / university.

If you have any specific questions about this internship offer, please contact the undersigned.

We wishing you a happy learning experience.

Sincerely,

For CareerNet Technologies Pvt. Ltd.
Sunita Thakur
Associate Vice President
Digitally Signed by Sunita Thakur
Date: 06-09-2022 10:47:56 +00:00

Reason: Location: Bangalore Contact: Sunita Thakur

**Authorized Signatory** 







# **Internship Offer Acceptance**

I	, have read and understood the provisions of this offer of internship, and I accept the
internship offered. I co	nfirm that I am above the age of 18 years.
Signature	
Name:Mr. Akkash M	anohar Rao
Date:06-Sep-2022	

Digitally signed by :

Akkash Manohar Rao
Location : INDIA
Date : 11-Sep-2022 22:47:01





## Annexure-1

Components	Monthly (INR)
Basic Salary	15,000
House Rent Allowance	3,305
Special Allowance	242
Statutory Bonus	850
Gross Total Earnings (A)	19,397
Employee ESI	140
Professional Tax	208
Total Deductions (B)	348
Net Salary (A-B)	19,049
Employer ESI	603
Total Benefits (C)	603
Total Cost to Company (A+C)	20,000

## Income Tax applicable as per Government regulation.

- Employee will be eligible for Term Life Insurance Self (Rs.5 Lacs) and Personal Medical Insurance Self (Rs.2 Lacs) cover. Employee name will be added in the insurance policy after 45 days from the date of joining.
- CTC- Cost to Company.
- \*Your Gross Salary will be reduced by this amount.







## **Appointment Letter**

05-Sep-2022

Mr. Akkash Manohar Rao
72/193, South Perumal Maistry Street, South Gate,
Madurai -625001
Tamilnadu

**RE: Appointment Letter** 

Dear Mr. Akkash Manohar Rao,

This is to confirm that you are appointed with CareerNet Technologies Pvt. Ltd. as a **Intern** at our **Madurai** office. Your joining date as per our records is **05-Sep-2022**. This employment is as per the terms of offer of employment letter dated **9 Aug 2022** agreed between us.

As a condition of your employment, you have signed the Company's standard form of employee nondisclosure and intellectual property assignment agreement at the time of your joining. The company retains ownership of the intellectual property rights relating to copyrights concerning work undertaken while in the employment of the company.

You shall be based in **Madurai** but will serve the company or any of its subsidiaries or associated companies in any location within or outside of India. You will be governed automatically by the rules and regulations and terms and conditions applicable to the new assignment. Your work in the company will be subject to the policies, rules and regulations of the Company, as promulgated and modified from time to time in relation to your conduct, employment and all other matters.

In addition to the above, all other policies, rules and regulations as maybe in operation as maybe amended or altered from time to time at the discretion of the Company will apply to you.

Either the company or you may at any time terminate this agreement by giving in writing to the other party 30 days of notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary which would have Digitally & The period or remaining period of notice.

Date: 06-09-2022 10:47:56 +00:00

Rear Shall be entitled to Annual leave accordingly to Company rules. Location: Bangalore

Gontage Sunitaries and Suring Suring

We have pleasure in welcoming you and looking forward to mutually meaningful association.

Regards,
For CareerNet Technologies Pvt. Ltd.
Sunita Thakur
Associate Vice President







## **Authorized Signatory**

I have read, understood and accepted the terms & conditions of employment.

Signature

Mr. Akkash Manohar Rao

Date: